

## Acoustic Pods Cleaning & Maintenance

### Aluminium and Steel

These will be chrome plated, bright polished or powder coated depending on the components and finishes of your chair. These parts can be cleaned with a damp cloth and in the case of polished or chrome parts, buffed dry with a soft non-abrasive cloth to prevent streak marks. For chrome plated finishes, stubborn stains can be removed using a metal cleaner. Do not use abrasive cleaning agents in case of damage.

### Melamine - Table Tops

#### (Air<sup>3</sup>)

For general routine cleaning, wipe the melamine surface by applying a mild non abrasive soap solution using a soft lint free cloth. Then rinse clean with a damp lint free cloth and dry thoroughly. More stubborn stains including oil, varnish or paint may be removed when rubbed with methylated or white spirits. Then rinse tops clean with a damp lint free cloth and dry thoroughly. Furniture polishes should not be used, they can result in the build up of wax or silicone on the surface leaving smears.

### Laminate - Table Tops

#### (Air<sup>3</sup>)

In most cases, you only need to use a clean, damp, non-abrasive cotton cloth, and a mild liquid detergent or household cleaner. Rinse with clean water, using a clean, non-abrasive cotton cloth. Do not flood the laminate, especially near seams, since water can penetrate and cause the substrate to swell. Dry the surface with a soft, clean, non-abrasive cotton cloth.

### Laminate Fenix - Table Tops

#### (Coppice)

Refer to specific manufacturing guidelines.

### Glass

We recommend Bohle glass cleaning spray, used in conjunction with lint free cloths. Glass must be cleaned with a good quality proprietary glass cleaner. Care must be taken to read the manufacturer's instructions to assess its suitability and strictly follow the manufacturers health and safety handling recommendations.

### Window Film Care

#### (Air<sup>3</sup>)

Do not clean film until 30 days after installation.

Do not use bristle brushes or solutions containing abrasive material.

A soft towel or synthetic sponge is recommended for cleaning.

We use a basic glass cleaner or warm soapy water.

Your installation may display a hazy appearance and bubbly effect during the first 30 days - this is a temporary appearance and is part of the curing period of the film on the glass.

Safety / Security Film. The performance of the film will not be fully effective immediately. You should allow for 'curing out' period of up to 30 days (dependent on environmental conditions) after the installation is complete.

### Fabric Upholstery

Please refer to manufacturer cleaning guidelines.

### Minimise the risk of damage:

- Use coasters under glasses and hot mugs.
- Don't place potted plants on the surface unless kept in a watertight container and take extreme care when watering.
- Use protective pads under any equipment.
- Avoid over exposure to direct sunlight.
- Avoid exposure to excessive heat from a fire, radiator or local high temperature light sources.
- Whiteboards - Clean with 91% Isopropyl Alcohol (IPA) using a microfibre cloth.

### Warranty

Warranty and guarantee periods commence from delivery to site and are subject to fair wear and tear. Retention of the warranty label attached to the product will support claim authenticity when quoting the relevant N number.

Orangebox warrants exclusively to the original purchaser of our products that all products (based upon a normal 8 hour working day) will be free from defects and structurally sound for a period of five years from date of manufacture. Only approved fabrics listed in our yearly price list are covered and all materials are subject to fair wear and tear in use. This is reduced to 18 months warranty for 24 hour use or 24 months warranty for 12 hour use environments. Warranty for power modules is as per the manufacturer's warranty. All service parts carry a 1 year warranty.

Under no circumstances should a silicone polish or wax be used as these damage the finish and prevent the furniture from being refinished. Please note that we cannot be held responsible for any product to which polish has been applied.

Please contact your Orangebox representative with any queries.