Contribution Guidelines

United States

Non-profit organizations in the United States that are certified tax-exempt under section 501(c)(3) non-profit tax-exempt status are eligible for corporate contributions and may request a donation or a sponsorship if they meet the following guidelines. The majority of our giving is concentrated in locations where we have a significant business and/or employee presence.

Our goal is to have our contributions focus on our Social Innovation priorities, which are aligned with the UN Sustainable Development Goals. We selected three SDGs that we believe Steelcase is best positioned to impact as we unlock human promise by transforming work, workers and workplaces:

- Quality Education: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all
- Reduced Inequalities: Reduce inequality within and among countries
- Sustainable Cities and Communities: Make cities and human settlements inclusive, safe, resilient and sustainable

Steelcase does not donate to any organization that discriminates on the basis of gender, race, color, religion, creed, national origin, citizenship, marital status, handicap, age, sexual orientation, sexual identity or veteran status.

We also do not donate to:

- Individual elementary, middle or secondary schools
- Religious organizations
- Governmental organizations (local, regional and national)
- Walks, Runs, golf outings and other sport or recreational outings/events
- Sponsorships for trips (organizational or individual) on behalf of an organization
- Catastrophic individual illnesses or accidents
- Individual political candidates or political action committees

Furniture for non-profit organizations

Steelcase may provide non-profit organizations with office furniture, either donated or at reduced costs through Steelcase dealers, when approved by the Social Innovation Team.

Donations to government organizations

Steelcase may, under certain conditions, consider donating furniture to governmental units. Please note that due to our many federal and state contracts, we often cannot extend contributions in this area.

For requests outside the United States, please contact impact@steelcase.com for regional guidelines.
Donation Request Form

Please submit request via email or postal mail to:

Steelcase Inc.
Social Innovation
Mailcode:GH-2E-10
P.O. Box 1967
Grand Rapids, MI 49501-1967
impact@steelcase.com

Please review the contribution guidelines before completing and submitting this form.

This request is for:  □ Program Support  □ Event Support  □ Other

Name of Organization:

Mission of Organization:

Address:

City:  State:  Zip:

Contact Name/Title:

Contact E-mail:  Phone:

Website:

Are Steelcase employees volunteers or board members with your organization? (please name)

Are you or any member of your immediate family a Steelcase employee? (please name)

Request in Detail:

Additional materials may be attached.

In order to be considered for a Steelcase Inc. donation, you must be a non-profit organization and provide us with a copy of your Federal Internal Revenue certificate of tax-exempt status with your request.