

## GRANTS

**What types of educational institutions are eligible to receive an Active Learning Center Grant?**

Grant eligibility includes academic institutions that focus primarily on formal, instructor-led learning in designated classrooms.

**How many Active Learning Centers can be awarded to one institution?**

One Active Learning Center per grant cycle can be awarded to any single institution.

**Who within the educational institution should be designated as “the owner” of the grant?**

This may vary by type of educational institution. The owner should be the person who will be accountable for all grant recipient responsibilities. This may be different from the person who signs the three-party legal agreement.

**Which schools are eligible to apply for a grant?**

Schools in the U.S., all U.S. territories, Puerto Rico, Mexico and Canada are eligible to apply.

**Will we receive confirmation of receipt of our proposal?**

Yes, through the registration website.

**Will you consider my library or media center for this grant?**

Yes. The space within the library or media center should focus primarily on formal, instructor-led learning.

## CLASSROOM SPACE

**Who decides if the classroom space needs to be updated?**

Steelcase Education asks the author of the grant to use his/her best professional judgment. Will the classroom reflect favorably on Steelcase and the school? The floor covering, wall treatments and paint should be fresh in appearance, if not new. Adequate lighting should also be incorporated. We ask that photographs of the space be provided.

**Does all other furniture in the designated classroom need to be removed? (e.g., storage, book shelves on the walls, etc.)**

It is possible to retain some storage, book shelves, etc. However, the size of the room may need to be larger than what is shown on our layouts. It is important to insure that there is enough space for each reconfiguration, that sight lines are maintained, and that jurisdictional codes are followed (e.g., International Building Code, American Disability Act, etc.).

**How many classes have to be taught in the room that receives the grant? Our teachers switch rooms and any one teacher may not have all five of their classes in the proposed room.**

The intent of the grant is to furnish a classroom that will be fully utilized throughout the day. We realize this may include multiple teachers and that is perfectly acceptable.

**Will a demonstration area for training be eligible for the grant, so more teachers are exposed and trained in space design?**

The grant is restricted to classrooms only.

**Can our school apply for your grant with a class size of fewer than the recommended students?**

Yes. The student class size listed for each classroom only represents the maximum number of students.

## **Active Learning Center Grant Program Frequently Asked Questions**

### **Is it possible to substitute the furniture in the classroom design I choose?**

To be fair to all the other schools applying, we are only offering the four classrooms provided in the grant guide, with no furniture substitutions.

### **What is Thread, and why is it optional?**

Thread is an ultra-thin power distribution system offered in all four of the active learning classrooms this year. It's optional because carpeting is required in order for Thread to run underneath it. The school is required to provide the carpet (existing or new) in order for Thread to be installed. While carpet squares/tiles are strongly preferred, they are not required.

## **TRAINING AND SUPPORT**

### **Where does training take place? How often will training occur? Can educators at the grant recipient institution who are not directly involved in the Active Learning Center audit the Steelcase training?**

The training will take place prior to the beginning of classes in the new classroom. It will be conducted at the school with additional online training support (i.e., videos, webinars, etc.). Any educator within the recipient institution may audit the training.

### **Will ongoing consultation be provided throughout the grant period?**

It depends on the type of consultation requested. Our Regional Education Leaders will be available and able to answer most questions, make observations about the use of the classroom, etc.

### **What happens after the two-year grant period? Is there any support or ongoing dialog?**

Although the formal grant period will end, we look forward to a continuing opportunity to remain in contact and learn from one another.