

AP - North America Product Availability User Guide

Objective: How to use the North Americas Product Availability report and read the results.

[Link To North America Product Availability Search Report](https://amproductavailability.steelcase.com/)

<https://amproductavailability.steelcase.com/>

How To Search

The screenshot shows a web form titled "Search" with the following fields and controls:

- 1** **Search** Materials (Comma Separated): A text input field with a dropdown arrow and a radio button labeled "Material(s)".
- 2** Hierarchy Date: A text input field containing "Wed, Mar 12, 2014".
- 3** Legal Regulation Type: A dropdown menu.
- 4** Ultimate Destination Country: A dropdown menu containing "(All Countries)".
- 5** Search: A button labeled "Search" and a button labeled "Clear".

1. In Search under "Material" (Comma Separated) enter one style # or several (RW20, M02MOBILEP, etc.)
2. Leave "Hierarchy Date" as is, the date will default.
3. Do not select a "Legal Regulation Type" leave it blank as the results will list all restrictions.
4. Under "Ultimate Destination Country" it will allow a specific country to be selected or leave as "All Countries" to show countries that are restricted for that region.
5. Click "Search"

How To Read The Results

1. At the bottom of the "Search" window the results of the restrictions will show up along with the restriction type.
2. Column LR

Restriction codes and definitions

DP: Dual purpose product

Not restricted for sale.

EM: Country/Region Embargo

Restricted for sale due to US government regulations.

IN: Inspection Required

Not restricted for sale.

IP: Intellect Property Rights

Restricted for sale due to trademark issues.

TR: Trade Restrictions

Restricted for sale due to country controls.

TS: Testing Requirement Status

Restricted for sale due to code requirements.

3. If a specific country was not selected and left blank then click on the Region to see a list of restricted countries.